



Columbus Municipal School District Restart and Recovery Plan 2020-2021

General Information

District Information

Columbus Municipal School District

District 4420

Cherie Antoinette Labat, Ph.D.
Superintendent

Email Information: labatc@columbuscityschools.org

Academic Programming

HYBRID AND VIRTUAL SCHEDULE

The Columbus Municipal School District will schedule instructional delivery to students when schools open using a choice between a hybrid or virtual schedule, for one hundred eighty days during the 2020-2021 academic school year. Students and teachers will be in regular attendance for scheduled classroom instruction. Instructional minutes will meet the 240 minutes daily for Prek-8 and mastery of instruction for Carnegie units to be earned for grades 9-12 (Process Standards 13.1 and 13.2). The hybrid schedule will consist of two days face to face and three virtual days. Virtual Students will have required real time instruction with a classroom teacher with synchronous and asynchronous assignments.

Students will be exposed to real time instruction with grade level instruction with academic tasks including, but not limited to, recorded and/or live online direct instruction, independent learning tasks, remote small group instruction, and/or remote one-on-one instruction. Students will also be expected to complete assignments in order to receive credit for the assignments.

DISTRICT VIRTUAL CONTINGENCY PLAN FOR LONG TERM CLOSURE

Virtual Learning for long term closure in the Columbus Municipal School District will consist of the following:

- Blended Learning
- Enrichment Instructional Lessons
- Required Assignments with Guided Instruction

The Columbus Municipal School District will shift to our Virtual Contingency Plan for instructional delivery for students in event that we are forced to close due to an outbreak. Virtual learning will consist of grade level instruction with academic tasks including, but not limited to, recorded and/or live online direct instruction, independent learning tasks, remote small group instruction, and/or remote one-on-one instruction. A safe site will be at each of our eight school locations which is a sanitized, CDC compliant computer lab with connectivity.

CARNEGIE UNIT MASTERY OF CONTENT

Columbus High School will meet mastery of instruction by providing a minimal 400 minutes, twice a week of face to face instruction for each student based on four scheduled Carnegie unit courses with progress monitoring for mastery on virtual days. Columbus Middle School students in grade 8 will receive 45 minutes daily, twice a week, face to face for Carnegie Unit earned with progress monitoring for mastery on virtual days (Process Standards 13.1 and 13.2).

ATTENDANCE

It will be required to check attendance every day in the Columbus Municipal School District. Virtual and Hybrid schedule options require real time and face to face instruction. On the days when your student is not physically at school, we will be required to validate instructional time and attendance. You will be required to complete attendance using the methods below. Please understand that if your child does not complete required assignments and fail to meet the daily attendance requirements the Mississippi Compulsory School Law will be enforced.

- Attendance Monitored by a Learning Management System by logging into Microsoft Teams and submitting daily assignments.
- Attendance taken by submitting through student progress and daily assignments through Remind.
- Attendance taken by one on one teacher contact through daily phone calls from the classroom teacher or designee to the student.

LEA DEFINED POLICIES FOR ATTENDANCE FOR VIRTUAL LEARNING

Link: <http://www.columbuscityschools.org/covid-19/>

Operations

BUS ROUTES WITH REDUCED STUDENT CAPACITY

The Columbus Municipal School District will operate a bus route with reduced student capacity. Bus windows will be open, students and drivers will be required to wear mask and drivers will be required to have their temperature checked. Students will sit in every other seat beginning in the back and working their way to the front. When students are unloading at the schools, they will start unloading from the front this will allow for minimal contact and with social distancing being encouraged.

CONTACT INFORMATION FOR HEALTH AND SAFETY FOR THE COLUMBUS MUNICIPAL SCHOOL DISTRICT

Glenn J. Dedeaux, Assistant Superintendent dedeauxg@columbuscityschools.org

FOOD AND NUTRITIONAL SERVICE AREA

The Columbus Municipal School District will operate food and nutritional services and will serve breakfast and lunch that will be delivered to the classrooms. All trash will be collected by the custodial staff daily and rooms will be sanitized. Students that are hybrid will receive breakfast and lunch for three days at the end face to face schedule. Virtual students will have meal pick up daily at one of our eight school locations. The food service staff will be equipped with masks, gloves, shields, aprons, gowns, and hair/beard nets.

Each student will receive breakfast and lunch in the classroom. Meals will be transported down each hall in a stainless sanitized cart by cafeteria employees. Milk will be placed in an insulated cold box. The cafeteria workers will have foam, liquid, and gel sanitizer available on the food carts. Eating utensils and napkins will be individually wrapped. Also, each student will receive an individually packaged sanitize wipe with each meal to clean their hands. Each teacher will have water in the classroom. Students will receive a bottle of water upon student's request. The food will be delivered in to-go trays. We have paper and plastic bags with handles for students to transport breakfast and lunch home. Cafeteria employees will thoroughly sanitize each cart after each use.

START AND END DATES

START DATE FOR FALL SEMESTER August 6, 2020

END DATE FOR FALL SEMESTER December 18, 2020

START DATE FOR SPRING SEMESTER January 5, 2021

END DATE FOR SRING SEMESTER May 21, 2021

Health and Safety

MASK REQUIREMENT

Columbus Municipal School District will mandate masks for all individuals in the school building or on a bus.

CLEANING AND SANITATION (See Appendix A)

We will sanitize all areas below as stated in our district comprehensive safety plan and follow all CDC guidelines.

- Buildings, classrooms, and common areas
- Food and nutritional service areas
- Transportation (buses, service areas, and equipment)
- Areas associated with cocurricular or extracurricular events

CMUSD SAFETY MITIGATION

Mandatory Face Mask for Employees and Students

No Contact Policy in all Facilities (until number of cases decrease)

Social Distancing

Regular Sanitization

Desk Shields

Safe Sites (a sanitized, CDC compliant computer lab with connectivity)

Limited Mobility of Students and Teachers

Hybrid Class Virtual Schedule (small class sizes and limited number of students in the schools)

Face Shields

Additional Technology Personnel for Parent and Teacher Support

Contact Tracing

UNDERLYING HEALTH ISSUES

The virtual schedule will be used to address the students with underlying health issues. The Columbus Municipal School District will follow all federal compliance measures in addressing employees with underlying health issues. The Human Resources office advises employees of their rights under the Families First Coronavirus Response Act if there is need to take leave or inability to work due to COVID-19. The District maintains confidentiality of all staff health information and acts in compliance with all laws and policies in the event an underlying health condition creates a need for a workplace accommodation. Additionally, the Human Resources office sends periodic

messages to all employees as a reminder about Centers for Disease Control and Prevention (CDC) guidelines related to COVID-19 and the workplace which include a recommendation for staff to be conscious of factors that place people at higher risk of getting sick.

HEALTH AND SAFETY CONTACT

Glenn J. Dedeaux, Assistant Superintendent dedeauxg@columbuscityschools.org

HEALTH AND SAFETY FOR EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (See Appendix B)

The virus that causes the Coronavirus 2019 Disease (“COVID 19”) is easily transmitted, especially in group settings, and it is essential that the spread for the virus be slowed to safeguard public safety and the safety of our students. COVID-19 can be transmitted from infected individuals even in they are asymptomatic or their symptoms are mild, such as a cough, and it can also spread by touching a surface of an object that has the virus. The virus that causes COVID-19 can infect people of all ages, and while relatively few children with COVID-19 have been hospitalized, some severe outcomes have been reported in children. While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools can take to reduce the risks to students, coaches, and their families.

<https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>)

The Columbus Municipal School District will take the necessary precautions and recommendations from the federal, state, and local government, and CDC to safeguard the participants and staff of our athletic programs. The CMSD will communicate the updated changes that may occur regarding COVID-19 and as new information and treatments become available. The recommendations will be adjusted as needed as new information becomes available in order to decrease the risk of exposure for our staff, students, and spectators.

Athletic Director Contact

Joe Garrett, Athletic Director garrettj@columbuscityschools.org

Family and Community Support

TECHNOLOGY AND ACADEMIC SUPPORT TO FAMILIES

Faculty and staff must fill out tickets in E-Help Desk for any technical problems they have. Students and their families will need to contact the teacher first for any potential technical problems as our teachers are trained in basic troubleshooting. If the problem persists, the teacher can fill out an E-Help Desk ticket on behalf of the student. If it is an urgent problem, the teacher can follow up the ticket by calling or emailing the IT Department. Technical support will only be provided for school-issued hardware and software. The school district is not responsible for problems involving personal devices or home internet connections. Teachers and support staff will be available to assist with academic needs through our LMS and other communication.

COMMUNICATION

Point of contact: Debbie Murray

Hotline or phone number: 662-241-7400

Dedicated email address: covid19@columbuscityschools.org

Dedicated website address: <http://www.columbuscityschools.org/covid-19/>

COMMUNICATION WITH FAMILIES IF THERE IS AN OUTBREAK AND IMMEDIATE CLOSURE

If there is an outbreak, families will receive an individual phone call or an automated phone call from the School Messenger with the pertinent details and next steps. We will also communicate via the website and social media.

Appendix A

Columbus Municipal School District

Building Procedures for Covid-19

Columbus Municipal School District will follow CDC Guidelines - <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

Cleaning and Disinfection

- Clean and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains) within the school and on school buses at least daily or between use as much as possible. Use of shared objects (e.g., gym or physical education equipment, art supplies, toys, games) should be limited when possible, or cleaned between use.
- If transport vehicles (e.g., buses) are used by the school, drivers should practice all safety actions and protocols as indicated for other staff (e.g., hand hygiene, cloth face coverings). To clean and disinfect school buses or other transport vehicles, see guidance for bus transit operators.
- Develop a schedule for increased, routine cleaning and disinfection.
- Ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children. Use products that meet EPA disinfection criteria.
- Cleaning products should not be used near children, and staff should ensure that there is adequate ventilation when using these products to prevent children or themselves from inhaling toxic fumes.

Shared Objects

- Discourage sharing of items that are difficult to clean or disinfect.
- Keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas.
- Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., assigning each student their own art supplies, equipment) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between use.
- Avoid sharing electronic devices, toys, books, and other games or learning aids.

Modified Layouts

- Space seating/desks at least 6 feet apart when feasible.
- Turn desks to face in the same direction (rather than facing each other), or have students sit on only one side of tables, spaced apart.
- Create distance between children on school buses (g., seat children one child per row, skip rows) when possible.

Physical Barriers and Guides

- Install physical barriers, such as sneeze guards and partitions, particularly in areas where it is difficult for individuals to remain at least 6 feet apart (e.g., reception desks).
- Provide physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that staff and children remain at least 6 feet apart in lines and at other times (e.g. guides for creating “one way routes” in hallways).

Communal Spaces

- Close communal use shared spaces such as dining halls and playgrounds with shared playground equipment if possible; otherwise, stagger use and clean and disinfect between use.
- Add physical barriers, such as plastic flexible screens, between bathroom sinks especially when they cannot be at least 6 feet apart.

Food Service

- Have children bring their own meals as feasible, or serve individually plated meals in classrooms instead of in a communal dining hall or cafeteria, while ensuring the safety of children with food allergies.
- Use disposable food service items (e.g., utensils, dishes). If disposable items are not feasible or desirable, ensure that all non-disposable food service items are handled with gloves and washed with dish soap and hot water or in a dishwasher. Individuals should wash their hands after removing their gloves or after directly handling used food service items.
- If food is offered at any event, have pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal. Avoid sharing food and utensils and ensure the safety of children with food allergies.

How to Protect Yourself & Others

Know how it spreads

- There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19).
- **The best way to prevent illness is to avoid being exposed to this virus.**
- The virus is thought to spread mainly from person-to-person.
 - Between people who are in close contact with one another (within about 6 feet).
 - Through respiratory droplets produced when an infected person coughs, sneezes or talks.
 - These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
 - Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

Everyone Should Wash your hands often

- Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol.** Cover all surfaces of your hands and rub them together until they feel dry.
- **Avoid touching your eyes, nose, and mouth** with unwashed hands.

Avoid close contact

- **Avoid close contact with people who are sick, even inside your home.** If possible, maintain 6 feet between the person who is sick and other household members.
- **Put distance between yourself and other people outside of your home.**
 - Remember that some people without symptoms may be able to spread virus.
 - Stay at least 6 feet (about 2 arms' length) from other people.
 - Keeping distance from others is especially important for people who are at higher risk of getting very sick.

Cover your mouth and nose with a cloth face cover when around others

- You could spread COVID-19 to others even if you do not feel sick.
- Everyone should wear a cloth face cover when they have to go out in public, for example to the grocery store or to pick up other necessities.
 - Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.

- The cloth face cover is meant to protect other people in case you are infected.
- Do NOT use a facemask meant for a healthcare worker.
- Continue to keep about 6 feet between yourself and others. The cloth face cover is not a substitute for social distancing.

SPECIAL NOTE TO PARENTS: Please start looking for a face mask that your child can comfortably wear for much of the day. Once you find one, find a way that will help them identify it- monogram, name, personalize, etc. Also come up with a practice and procedure with your student for taking the mask off to eat and drink that will prevent the mask from being dropped on the floor, being lost, or being mixed up with another student's mask. (Think about clipping it to a lanyard, belt loop, or some other way to keep it from getting dirty.) When sending your student to school with a mask, please consider sending more than one or two per day to make sure that they have a backup for any unforeseen circumstances. One innocent drop on the floor and it is dirty, one sneeze and it is dirty, sitting it down and losing it (even temporarily) and it is dirty.

One final note. Please have your student to start practicing wearing their face mask NOW. This will allow them to get used to wearing the mask for longer periods of time over the next few weeks, which will help when they are at school and must have it on for the entire day. **EVERYONE:** Remember to practice and discuss not touching the face, hand sanitizing before and after touching the face if it cannot be avoided and hand washing correctly for twenty seconds with soap and water whenever possible.

Cover coughs and sneezes

- **If you are around others and do not have on your cloth face covering, remember to always cover your mouth and nose** with a tissue when you cough or sneeze or use the inside of your elbow and do not spit.
- **Throw used tissues** in the trash.
- Immediately **wash your hands** with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

Clean and disinfect

- **Clean AND disinfect frequently touched surfaces daily.** This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
- **If surfaces are dirty, clean them.** Use detergent or soap and water prior to disinfection.
- **Then, use a household disinfectant.** Most common disinfectants will work.

Monitor Your Health

- **Be alert for symptoms.** Watch for fever, cough, shortness of breath, or other symptoms **of COVID-19.**
 - Especially important if you are running essential errands, going into the office or workplace, and in settings where it may be difficult to keep a physical distance of 6 feet.
- **Take your temperature** if symptoms develop.
 - Don't take your temperature within 30 minutes of exercising or after taking medications that could lower your temperature, like acetaminophen.
- Follow CDC guidance if symptoms develop.

Reference: Center for Disease Control and Prevention (2020) *Considerations for Schools*. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

Columbus Municipal School District

Daily Procedures -Covid-19

CHANGE STUDENT DROP-OFF AND PICK-UP PROCESSES TO LIMIT CONTACT

- Ask students to enter and exit in single-file lines to enable physical distance.
- Establish one or two entry and egress points that enable the flow of students to move in a single direction.
- Do not allow visitors in the school building except under extenuating circumstances; adults entering the building should wash or sanitize hands prior to entering.
- Establish hand hygiene stations at the entrance to the facility so students can clean their hands before they enter. If a sink with soap and water is not available, provide hand sanitizer with at least 60 percent alcohol and supervise its use.
- Encourage families to drive their children to school if possible. This will reduce student numbers on buses.

Screen Children Upon Arrival

- Persons who have a fever of 100.4⁰ (38.0⁰C) or above or other signs of illness should not be admitted to the facility. Encourage parents to be on the alert for signs of illness in their children and to keep them home when they are sick. Screen children upon arrival, if possible.
- There are several methods that facilities can use to protect their workers while conducting temperature screenings. The most protective methods incorporate social distancing (maintaining a distance of 6 feet from others) or physical barriers to eliminate or minimize exposures due to close contact to a child who has symptoms during screening.

Reference: <https://www.louisianabelieves.com/resources/strong-start-2020>

Routine cleaning and disinfecting

Clean and disinfect at least daily (or more, depending on use patterns) frequently touched surfaces and objects such as:

- Face shield

- Doorknobs and handles
- Stair rails
- Classroom desks and chairs
- Lunchroom tables and chairs
- Countertops
- Handrails
- Light switches
- Handles on equipment (e.g., athletic equipment)
- Pushbuttons on vending machines and elevators
- Shared toys
- Shared remote controls
- Shared telephones
- Shared desktops
- Shared computer keyboards and mice
- Bus seats and handrails

Note: Computer keyboards are difficult to clean. Shared computers should have signs posted instructing proper hand hygiene before and after using them to minimize disease transmission. To facilitate cleaning, consider using covers that protect the keys but enable use of the keys.

It is not necessary to routinely apply disinfectants to surfaces that are not high-touch or high-risk (e.g., floors, bookcases, tops of filing cabinets). Soft surfaces such as carpets, rugs, and drapes can be cleaned using soap and water or a cleaner appropriate for the material.

Cleaning cloth face coverings and face shields

- Cloth face coverings should be laundered as needed and changed if visibly soiled.

- The CDC provides guidance for the use and care of cloth face covering and face shields. Review the Use of Cloth Face Coverings to Help Slow the Spread of COVID-19.
- **Face shields should be cleaned following manufacturer's instructions.**
 - While wearing gloves, carefully wipe the *inside*, followed by the *outside* of the face shield or goggles using a clean cloth saturated with neutral detergent solution or cleaner wipe.
 - Carefully wipe the *outside* of the face shield or goggles using a wipe or clean cloth saturated with EPA-registered hospital disinfectant solution.
 - Wipe the outside of face shield or goggles with clean water or alcohol to remove residue.
 - Fully dry (air dry or use clean absorbent towels).
 - Remove gloves and perform hand hygiene.

Reference: Center for Disease Control and Prevention (2020) *Considerations for Schools*. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

When a student or staff member becomes ill

When a student or staff member develops any symptoms of illness consistent with COVID-19 in a school or child care setting:

- Isolate the person in a separate room while they wait to be picked up or until they are able to leave the facility on their own. Ensure that they have hygiene supplies available, including a cloth face covering / face shield, facial tissues, and alcohol-based hand rub.
- Remind staff who are monitoring the student or staff member with symptoms to wear a cloth face mask and practice social distancing. Close off the space used for isolation after the ill person leaves. **Wait 24 hours** before you clean or disinfect. If 24 hours is not feasible, wait as long as possible. Open outside doors and windows and use ventilating fans to increase air circulation in the area.
- Open the space for use after proper cleaning and disinfecting.
- Clean and disinfect all areas used by the person who is sick, such as high-touch surfaces, and items they have touched (e.g., individual desk, cot, recently used toys, shared equipment).

- Wear gloves when cleaning, and wash hands after removing gloves.

General precautions for the cleaning staff after an ill student has been in your facility

The risk of getting COVID-19 from cleaning is low. The following are general precautions for cleaning staff, given that community transmission of COVID-19 is occurring:

- Staff should not touch their face while cleaning and only after they can wash hands after cleaning.
- Cleaning staff should wear uniforms (or designated work clothes) and disposable gloves when cleaning and handling trash. Cleaning staff should change clothes at the end of a shift. It may be helpful for them to keep a change of clothes at work.
- Clothing worn while cleaning should be placed in a plastic bag until it can be laundered. Laundering should be done as soon as possible and done safely at home.
- Cleaning staff should thoroughly wash hands with soap and water for at least 20 seconds after gloves are removed.
- Staff who are responsible for cleaning and disinfecting should be trained to use disinfectants safely and effectively and to safely clean up potentially infectious materials and body fluids.
- All cleaning staff should be trained on the hazards of the cleaning chemicals used in the workplace in accordance with [OSHA's Hazard Communication Standard 29 CFR 1910.1200](#).

Reference: <https://www.health.state.mn.us/diseases/coronavirus/schools/clean.html> *COVID-19 Cleaning and Disinfecting Guidance for Schools and Child Care Programs*

Columbus Municipal School District

Transportation Procedures -Covid-19

Transportation will be provided, but social distancing will be observed and will limit the number of students on the bus. For this reason, we encourage parents to use private transportation if possible.

As we consider our plans to re-open schools and welcome students back to the classroom, please follow these general guidelines to help ensure continued sanitization on school transportation/buses.

The risks associated with student transportation in buses have not been studied to date. As a result, these recommendations are derived from school operating procedures and the best “reasonable standard” given feasibility constraints.

Seating and Social Distancing

Buses should operate at 25 percent of their normal capacity in Phase 1, 50 percent of their normal capacity during Phase 2, and 75 percent of their normal capacity during Phase 3, with appropriate spacing.

Symptom Monitoring and Personal Hygiene

- All passengers should engage in hand hygiene upon entering the bus. Hand sanitizer should not exceed 80 percent alcohol concentration and containers should be securely closed, secured against shifting and protected from damage.
- Facial coverings should be worn by all staff and students (3rd grade and up) at all times. Any child over age two may wear a face covering.
- For bus stops, consider developing a communication plan to encourage parents and students to maintain social distance at bus stops and to avoid congregating in groups while waiting for the bus.

Additional Cleanings/Decontamination of School Buses

Use a CDC-approved disinfectant when wiping down surfaces. Each school bus should be wiped down after each run, including the morning run, afternoon run and any special runs. Items to be wiped down include the entry handrail, the fronts and backs of seats and any hardware or accessories, windows, window handles and walls. In addition, wipe the exterior surfaces and hardware of the entry door as well as driver controls of the bus such as the steering wheel, mirrors, etc.

Hand Sanitizer Stations for School Bus Drivers and Students

Install and maintain hand sanitizer stations in the bus entry. All bus occupants (students and driver) should be encouraged to utilize the hand sanitizer station upon entry to the school bus and again upon exiting the vehicle. For drivers, provide hand sanitization stations where they enter the building or bus barn. Train all drivers on proper hand sanitizer stations for themselves and their students.

Signage and Student Education

Prominently post signage indicating the proper method to protect others when coughing or sneezing on the school bus. In addition, all students should be properly educated in these procedures utilizing CDC guidelines.

Tissues

Each school bus should have tissues available for students who cough or sneeze. In addition, a trash disposal station should be readily available. Students should be educated in proper disposal of used tissues. Dispose of tissues after each run as part of disinfecting the bus.

Operational Standards

- Windows should be open at all times to facilitate air flow as weather conditions permit.
- Stagger unloading of buses at school to minimize student group size as they enter school and to allow six feet of distance while entering.
- Clean high-touch surfaces, including seats and handrails, after each group's use. The bus should be cleaned at least once per day.

Driver Training

All drivers should receive training on proper disinfecting procedures for the school bus. These procedures should follow CDC recommendations. This training should be properly documented similar to other district provided training. The training should include the following at a minimum.

- Proper cleaning and disinfecting techniques.
- Proper use and disposal of Personal Protective Equipment (PPE).
- Safe product usage guidelines (chemical safety).

- Proper methods to empty and dispose of trash.

Sick Student Procedures

Procedures should be developed by the school district and shared with all drivers on how to handle a student who appears ill. This procedure should address the following:

- Identifying a potentially ill student.
- Developing a potential isolation zone for the school bus when it arrives on campus.
- Isolation procedures for all students on the school bus. Such procedures should correspond to procedures developed for classrooms.

Driver Isolation

All drivers, office staff and mechanics should be encouraged to keep a safe distance six feet if possible) from each other in the break room. The driver should also consider establishing a buffer zone around him on the bus (i.e. no one sits in the front two rows if possible).

Reference: <https://www.ajg.com/us/news-and-insights/2020/may/guidance-on-reopening-k-12-education-school-transportation-and-covid-19/>

References:

Center for Disease Control and Prevention (2020) *Considerations for Schools*. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

<https://www.louisianabelieves.com/resources/strong-start-2020>

<https://www.health.state.mn.us/diseases/coronavirus/schools/clean.html> *COVID-19 Cleaning and Disinfecting Guidance for Schools and Child Care Programs*

<https://www.ajg.com/us/news-and-insights/2020/may/guidance-on-reopening-k-12-education-school-transportation-and-covid-19/>

Appendix B

Columbus Municipal School District Athletics

The virus that causes the Coronavirus 2019 Disease (“COVID 19”) is easily transmitted, especially in group settings, and it is essential that the spread for the virus be slowed to safeguard public safety and the safety of our students. COVID-19 can be transmitted from infected individuals even in they are asymptomatic or their symptoms are mild, such as a cough, and it can also spread by touching a surface of an object that has the virus. The virus that causes COVID-19 can infect people of all ages, and while relatively few children with COVID-19 have been hospitalized, some severe outcomes have been reported in children. While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools can take to reduce the risks to students, coaches, and their families.

<https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>

The Columbus Municipal School District will take the necessary precautions and recommendations from the federal, state, and local government, and CDC to safeguard the participants and staff of our athletic programs. The CMSD realizes knowledge regarding COVID-19 may constantly change, as new information and treatments become available. The recommendations below will be adjusted as needed as new information becomes available in order to decrease the risk of exposure for our staff, students, and spectators.

MANDATES

The following is mandatory for all phases for Middle School and High School Athletics during the COVID-19 pandemic:

1. All student athletes, coaches, and staff will undergo a COVID-19 health screening prior to any practice, event, or team meeting. The purpose of the health screening is to check for signs and symptoms of COVID-19. This location of this health screening will be announced prior to the practice or event. The purpose of screening is to check for signs and symptoms of COVID-19.
2. Promote healthy hygiene practices to limit the spread of COVID-19 including:
 - a. Hand washing (20 seconds with warm water and soap)
 - b. Students should wear a mask when feasible. (Face covering will not be required for athletes while practicing or competing.)
 - c. Coaching staff and other adult personnel should wear face coverings (masks or face shields) at all times, unless doing so jeopardizes their health.
 - d. Use hand sanitizer.
3. Intensify cleaning, disinfection, and ventilation in all facilities.
4. Encourage social distancing through increased spacing, small groups, and limited mixing between groups, when feasible.

5. Educate athletes, coaches, and staff on health and safety protocols.
6. Require that anyone who is sick to stay home.
7. Follow the plan for a student or employee who gets sick.
8. Regularly communicate and monitor development with local authorities, coaches, staff, and families regarding cases, exposures, and updates to policies and procedures.
9. Athletes and Coaches MUST provide their own water bottles for hydration. Water bottles must not be shared. Disposable cups will not be provided.
10. Personal protective equipment (PPE) will be used as needed and situations warrant or determined by local/state government. These items include gloves, face masks, and eye protection.

Entrance:

- All coaches and student athletes will be screened for signs/symptoms of COVID-19 prior to any workout, practices, or events.
- Screenings will include a temperature check and questioning to each person for COVID-19 symptoms. These responses should be recorded and stored to provide a record.
- Attendance should be recorded for contact tracing reasons.
- If individuals participating in sporting activities show symptoms, have a temperature of 100.4 degrees or higher, or are sick, they must be sent home.
- Any individual with suspected positive COVID-19 symptoms should not be allowed to take part in workouts, practices, or events at that time.
 - Coach and/or Student athlete will need to contact parents/guardians for immediate pick-up.
 - It is recommended that parents contact their primary care providers or other appropriate health-care professional for guidance. The athlete will only be readmitted to athletic activities once they are confirmed to be symptom-free.

Limitation on Gathering

Facilities:

- Signage will be posted outside of each facility that our athletes are using reviewing the following:
 - a. Safety and screening procedures in detail
 - b. Facility closed due to reaching maximum limit of participants
 - c. Appropriate preventative measures for COVID - 19

- Weight room facilities will remain closed
- Athletes must report to workouts and immediately return home and shower and clean their equipment. Once the PIAA season begins and locker rooms are open, athletes are still encouraged to take their equipment home to clean on a daily basis, particularly helmets and sticks.
- Face coverings will be required for coaches during the Yellow Phase and for students when social distancing measures cannot be implemented.
- Face coverings will be required to enter lavatory/locker-room facilities
- Access to indoor facilities will be limited to follow social distancing guidelines
- Teams will use their assigned field for workouts and practices. Fields are spread out on campus to avoid gatherings/congestion.
- Practice times will be staggered to space out drop offs and pickups in order to limit interaction between groups of athletes/guardians.
- If multiple events are held in the same facility, adequate time will be scheduled between events to allow for facilities to be cleaned and disinfected to minimize interactions between athletes.

Emergency:

Role of the First Responders:

1. Immediate care of the injured or ill student athlete by head coach and/or physical trainer.
2. Emergency Equipment retrieval will be picked up by trained athletic manager(s).
3. Activation of emergency medical system (EMS) by assistant.
 - a. 911 call (provide name, address, telephone number, number of individuals injured, condition of the injured, first aid treatment, specific directions, any other information that is needed. DO NOT HANG UP UNTIL THE EMS OPERATOR HANGS UP.
 - b. Campus police and administrators will be notified of situation immediately.
4. Direction of EMS to scene

- a. Open appropriate gates and/or doors.
- b. Designate individual to meet EMS at the site and direct them to injured.
- c. Scene Control: limit scene to first aid providers and move bystanders from the area.

Appendix C

Columbus Municipal School District

Point of Contacts

Brandon Central Services Center – Special Education	Greg Hunley, Director of Human Resources Tiffany Lanier – Assistant Special Education Director
Columbus High School – Lindsey Crimm, School Nurse	Craig Chapman, Principal
McKellar Vocational Center – Lindsey Crimm, School Nurse	Christopher Bray, Director
Columbus Success Academy – Jennifer Hartness, School Nurse	LaShanda Garrett, Principal
Columbus Middle School – Sonya Anderson, School Nurse	Kimberly Gardner, Principal
Cook Elementary – Shonenn Fant, School Nurse	Billie Smith – Principal
Fairview Elementary – Nikki Higginbotham, School Nurse	Dr. Melinda Robinson, Principal
Franklin Academy - Jennifer Hartness, School Nurse	Kennetra Smith, Principal
Sale Elementary – Christy Walker, School Nurse	Dr. Aaron Lee, Principal
Stokes-Beard Elementary – Melinda Wallace, School Nurse	Dr. Tanesha Jennings, Principal